



## **PRISON MINISTRY ASSISTANT**

**All Candidates must provide the following to the Reach Pastor by email:**  
[applications@riverlifechurch.org.au](mailto:applications@riverlifechurch.org.au) **Attention: Prison Ministry Assistant Application**

**A) Completed Pastoral Application Form** (attached)

**B) Demonstration of competency** (see below)

- A written response to the following demonstration of competencies is required upon application.

### **Demonstration of Competencies**

Please respond briefly to each of the areas below.

#### **1. Knowledge and Expression of Faith**

1.1 Personal Testimony of receiving Jesus Christ as saviour.

#### **2. Experience**

2.1 Demonstrated experience in ministry

2.2 Demonstrated experience in collaboratively working in a team setting

2.3 Demonstrated experience in program/project management



**PASTORAL ASSISTANT APPLICATION FORM** (Confidential)

E: [applications@riverlifechurch.org.au](mailto:applications@riverlifechurch.org.au) [www.riverlifechurch.org.au](http://www.riverlifechurch.org.au)

**PLEASE TYPE OR PRINT, ANSWERING ALL QUESTIONS**

Mr  Mrs  Miss  Ms \_\_\_\_\_  
Surname Christian Name 2<sup>nd</sup> Initial

Address: \_\_\_\_\_  
Number/Street

\_\_\_\_\_ Town/Suburb State Postcode

Date of Birth \_\_\_\_\_ Telephone \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

Australian Citizen?  Yes  No If no, where is your citizenship? \_\_\_\_\_

What type of visa do you have? \_\_\_\_\_

**CHURCH BACKGROUND**

- 1. Name of church of which you are a member \_\_\_\_\_
- 2. Denomination (full name) \_\_\_\_\_
- 3. How long have you been a member of this church? \_\_\_\_\_
- 4. Pastor's name \_\_\_\_\_ Telephone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Postcode \_\_\_\_\_
- 5. Name of church you are attending (if different from that of membership) \_\_\_\_\_
- 6. Name of denomination in which you were raised \_\_\_\_\_

**REFERENCES**

Applicants must provide the names and contact details of at least three referees. If any of the following categories do not apply, please substitute an additional name (do not use relatives or friends).

1. **Pastor**  
Name \_\_\_\_\_ Length of Acquaintance \_\_\_\_\_  
Address \_\_\_\_\_  
In what capacity have you known this reference? \_\_\_\_\_

2. **A Pastoral Staff Member of your previous or current church**  
Name \_\_\_\_\_ Length of Acquaintance \_\_\_\_\_  
Address \_\_\_\_\_  
In what capacity have you known the reference? \_\_\_\_\_

3. Please give the names and addresses of two other referees eg business or ministry associates or employers (do not include relatives).

Name \_\_\_\_\_ Length of Acquaintance \_\_\_\_\_

Address \_\_\_\_\_

In what capacity have you known this reference? \_\_\_\_\_

Name \_\_\_\_\_ Length of Acquaintance \_\_\_\_\_

Address \_\_\_\_\_

In what capacity have you known this reference? \_\_\_\_\_

### EDUCATION

List all education, such as high school, university, Bible Institute, seminary, technical college.

	School	City	Date	Course of Study	Date of Graduation	Type of Degree/Diploma
1						
2						
3						

Please list any other training, seminars or courses you have taken relevant to position applied for.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### EMPLOYMENT HISTORY

*(Begin with the most recent. Use a separate sheet of paper if necessary.)*

1. Employer \_\_\_\_\_ Dates employed form/to \_\_\_\_\_

Address \_\_\_\_\_

Your work \_\_\_\_\_ Why you left \_\_\_\_\_

If employed now, may we send a reference to your present employer?  Yes  No

To whom should the reference form be addressed? \_\_\_\_\_

2. Employer \_\_\_\_\_ Dates employed form/to \_\_\_\_\_

Address \_\_\_\_\_

Your work \_\_\_\_\_ Why you left \_\_\_\_\_

3. Employer \_\_\_\_\_ Dates employed form/to \_\_\_\_\_

Address \_\_\_\_\_

Your work \_\_\_\_\_ Why you left \_\_\_\_\_

***If there is any other information, personal or otherwise, which you believe you should truthfully disclose, please detail on a separate document and enclose as an attachment.***

## **STATEMENT**

### **PLEASE REVIEW YOUR ANSWERS CAREFULLY BEFORE SIGNING THE STATEMENT BELOW.**

By my signature placed below, I affirm that the information provided in this application is true and complete. I authorise the investigation of all statements contained in this application.

I also authorise Riverlife Baptist Church to contact my present employer (unless otherwise noted in this application form), past employers and listed references and other references that might know of my qualification for employment.

I understand that this application does not create a contract of employment and that if hired, my employment will be probationary for the stipulated 6-month probationary period, after which, if satisfactory, will be for an unspecified period of time and can be terminated at any time.

I understand that prior to an offer of employment being made by Riverlife Baptist Church for the position applied for, I authorise Riverlife Baptist Church to conduct an official police check if deemed necessary.

I understand that the information on this application is used solely for the purpose of recruitment. If unsuccessful, this form and any accompanying information will be either returned to me upon request, or securely filed for a period of not more than six months, after which it will be destroyed.

**Signature of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_